



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

**Revised**

May 9, 2012

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To: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Mark Ridley-Thomas  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer 

## **THE FIRE DEPARTMENT'S REQUEST TO APPOINT MR. VINCE PENA TO THE POSITION OF ASSISTANT FIRE CHIEF**

Consistent with Board-approved Policy on management appointments, the Fire Department, with the support of the Chief Executive Office, requests approval to appoint Mr. Vince Pena to the vacant and budgeted position of Assistant Fire Chief at an annual base salary of \$158,704.08. With applicable bonuses, the annual salary will be \$169,186.44. The base salary placement for Mr. Pena onto Management Appraisal and Performance Plan (MAPP) Tier II Salary Range S16, the Board approved step for this position, is below the control point for this range. Based on Mr. Pena's extensive experience and the role and responsibilities he will be assuming, this is an appropriate salary placement.

Mr. Pena has been with the County for 30 years and holds the title of Battalion Chief. He has held this position since 2000 and is assigned to the East Regional Operations Bureau. As Battalion Chief, he managed the Camps II Section, and Battalions 2, 5, 16, and 20. One of his major accomplishments was the opening of Battalion 20, which established Los Angeles County fire protection for the City of Inglewood. Mr. Pena is currently serving as Acting Assistant Fire Chief over Division 2 and prior to that he served as Acting Assistant Fire Chief over the Department's Air and Wildland Division. In this role, he oversaw the Division and functioned as Incident Commander and Operations Section Chief for many large scale wildland incidents during a very active fire season.

*"To Enrich Lives Through Effective And Caring Service"*

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After promoting through the sworn ranks from Fire Fighter, Mr. Pena served as a Fire Fighter Specialist from 1988 to 1989 and as a Fire Captain from 1990 to 2000. For five years, Mr. Pena served as President of the Los Angeles County Association of Chiefs. In 2010, he was the recipient of the Cal Fire Partnership Award. Additionally, Mr. Pena studied Fire Science and Public Administration at East Los Angeles College and the University of La Verne.

As an Assistant Fire Chief, Mr. Pena will be assigned to the Air and Wildland Division wherein he will be responsible for managing air operation emergency personnel, aircraft fleet and heavy equipment, specifically nine helicopters, three leased aircrafts, several dozers and other heavy equipment. Mr. Pena will be responsible for ensuring the maintenance of the aircraft and heavy equipment, and compliance with aircraft related contracts. Additionally, Mr. Pena will be responsible for overseeing five Fire Camps, which include Fire Department personnel, low-risk inmates and compliance with the associated California Department of Correction and Rehabilitation contract.

In accordance with policy on managerial appointments, unless otherwise instructed by your Board by May 23, 2012, the Chief Executive Office will advise the Fire Department that authorization has been granted to proceed with Mr. Pena's appointment to Assistant Fire Chief, at an annual base salary of \$158,704.08 and, with applicable bonuses, an annual total calculated salary of \$169,186.44 effective no sooner than May 24, 2012.

If you have any questions, please contact me, or your staff may contact Steve Masterson, Manager, CEO at (213) 974-8481.

WTH:BC:ES  
SJM:SO:ra

c: Executive Office, Board of Supervisors  
County Counsel  
Fire Department